

8 March 2024

Dear Parent/Carer,

**Practice lockdown drill 14:00 Thursday 14 March**

Please be aware next Thursday at 14:00 we will be having a practice lockdown drill. This is signified by a siren sounded for 20 continuous seconds that is very different to the fire alarm. Tutors will make students aware of the drill and what is expected along with the class teacher at the time.

For your information during a lockdown drill everyone is to remain in classrooms/offices/PE muster points and no person may enter or leave the building. The idea is that students remain with their class teacher out of sight and stay silent. Please do not be alarmed or contact students during the drill. We will also email parents /carers Thursday at 13:30 as a reminder. The drill is expected to last 15 minutes then will be lifted via the lockdown siren ringing intermittently for 20 seconds.

Thank you for your understanding and support.

Yours faithfully,



Mr S Catt  
Deputy Headteacher