

17 June 2024

Dear Year 11, Parents and Carers

Y11 Prom - Friday 28 June 6.30pm - 9.30pm

Congratulations on making such an excellent start to the GCSE exam season; we are so proud of everything you have achieved so far! This means that Prom 2024 is fast approaching and we are looking forward to celebrating your success with you on, what will no doubt be, a fantastic evening. Our prom committee has been working hard choosing and booking the food, entertainment and decorations and we cannot wait to see Year 11 dressed up and ready to dance the night away.

As we have mentioned before, the dress code for the Prom is black tie and ball gowns. There are normally some variations on a theme, but students are expected to be smartly dressed in accordance with the expectations of this type of event.

Important Information

Please take note of the following points:

- Prom 2024 begins at 6.30pm and entry will be through the gate to the left of the leisure centre. If you have organised special transport for the prom, please note that the width of our narrowest gate will allow for vehicles **350cm** wide so please take this into consideration. Entrance will be through the leisure centre gate, across the tennis and courts and onto The Plaza where there will be a drop-off point. Vehicles will then exit out of the back gate where the bus lanes are.
- On arrival we will check tickets, conduct bag searches and confirm that students are fit to attend. As with all school events we reserve the right to refuse admission to anyone that falls short of the school's normal expectations.
- There will be a spectators' area on The Plaza where you can take pictures as the students walk the red carpet into their prom. If you would like to join us here, please park your car in our car park on Luxford Way (the field opposite the bus lanes) and make your way across the road and the bus lanes to come onto the school site.
- Prom 2024 will finish at 9.30pm and students will exit via the front of the school (leisure centre side).

Tickets and payment

Tickets for the prom can still be purchased through ParentPay. The cost of the ticket is £50.00, this includes entry to the prom, entertainment, food and drinks.

Attendance at the Prom is optional but neither I, nor the Prom committee, want anybody to miss out because of cost. A number of parents indicated that the full price of the prom ticket would not be affordable and if you are unable to meet the cost of a ticket at this time, please do get in

touch so that we can discuss options available to you. If there are exceptional cases of hardship the school will try to support costs through its own budget and will look at cases on an individual basis. If you are unable to contribute the full cost, you are invited to contact me in confidence to discuss further.

If you have missed the payment deadline of Friday 28 April 2024 and would still like your child to attend Prom 2024, please pay this as soon as possible or contact me directly to discuss this further.

Parents/carers should pay for the event using ParentPay, at www.parentpay.com using their unique login and password. Please note that payment for the Prom through ParentPay acts as parental permission and therefore no reply slip is necessary. If you would prefer to pay by cash, you may do so at your local Paypoint retailer using a barcoded letter. Please request this letter from the finance department (tel: 01403 787223 or email @theweald.org.uk).

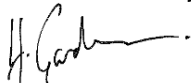
Please note payments are non-refundable as the school makes a financial commitment to the suppliers. Should you secure a place for your child and subsequently decide to cancel we will not be able to offer you a refund, as we have already committed to the suppliers. However, if your child is unable to attend due to ill health, a medical certificate to cover the date involved from GP/hospital will be required, in order that a claim can be made through the school insurance. Without this evidence we will be unable to make any refund.

Terms & Conditions and signing out

Participation in the Prom has always been subject to a good attitude to learning, attendance and respectful behaviour towards others. Students who commit a serious breach of our standards or who fail to meet expectations routinely may not be allowed to attend the Prom. I have consulted with staff and drawn up a list of students whose place at Prom is under review. A letter has been sent home to these students stating why their place is being considered and what targets they must meet if they are to participate in this celebration. The final decision about their participation will be taken soon. However, it should be noted that we reserve the right to rescind a place on the Prom up to and including Friday 28 June 2024. This decision would only be taken in exceptional circumstances normally for a one off serious event involving a student.

Signing out will take place on **Wednesday 26 June in the School Hall between 9.10am and 11.00am**. This is compulsory and students must complete this process in order to attend the Prom. Students will be issued with their Prom ticket at this signing out event, collecting it from a designated table in the School Hall.

Yours faithfully,



Mrs H Gardner
Head of Year 11