

02 November 2023

Dear Parent/Carer,

### **Parents Evening Feedback**

Following on from last academic year we are continuing to have parents' evenings on the virtual school cloud platform. The feedback received via the questionnaires following the parents' evenings was very positive. In addition to this we have seen an increase in attendance across all year groups to the meetings.

However, we fully appreciate not everyone has had a positive experience with the technology which has caused some issues with appointments. All the feedback has been passed back to the school cloud customer and technical support teams to improve the product.

In addition to this, as a school we would like to offer further technical support to any family who has experienced a technical issue during a previous parents' evening. If you had issues with a device or internet connection we are able to provide an area within our LRC for you to login for your virtual parents' evening appointments. If you previously experienced a technical issue we will have drop-in sessions available with our network support team to check your login and test connectivity to appointments, using your device, before parents' evenings. If you would like to benefit from this support please [complete this short form](#).

Parents' evenings have traditionally been on one evening only and we have split these evenly between Wednesday and Thursday evenings across the academic year. We appreciate this may not be the most convenient day of the week for parents and also part time staff are unavailable for appointments on a day they do not work, and this can be a frustration for parents.

With this in mind, we would like to gain your feedback on a proposal around parents' evenings moving forward.

- Option one would be to keep the format the same as we currently have: for parents' evenings to be on one evening of the week, either a Wednesday or a Thursday.
- Option two would be to move to parents' evenings being spread across two evenings. Parents would know in advance which evening staff are available so you could plan your evenings before bookings opened. Staff would either choose to spread their total available hours for meetings across one or both evenings. It would not be mandatory for staff to be available on both evenings. Part time staff would be able to attend one of the two evenings increasing the accessibility of staff to parents.

**To provide your feedback please [complete this short questionnaire](#). The deadline for providing feedback is 9.00am Monday 13 November.**

This proposal has also been put forward to staff following feedback from our staff voice and discussions with other schools who run this parents' evening model. Until feedback has been received from both parents and staff in this consultancy period, no changes will be made to the

current parents' evening setup. Further communication will follow during the week beginning 13 November, after the consultation period. The next parents' evening in the calendar is Year 12 & 13 on Thursday 7 December, any change to this will be communicated directly to those parents/carers affected.

Thank you for your continued support of the school.

Kind regards,

A handwritten signature in black ink, appearing to read 'Andrew Mowforth', written in a cursive style.

Andrew Mowforth  
**Assistant Headteacher**