

9 February 2024

Dear Students, Parents and Carers,

### **Y11 Prom - Friday 28 June**

As you may already be aware, we have a long-standing tradition of celebrating the end of the GCSE exams in June with a student prom. This year's prom will, once again, be held at The Weald, following the success of the past two years. A prom committee has already been formed and we have been busy choosing and booking the food, entertainment and decorations! The Prom this year will take place on Friday 28 June 2024. Only students who are part of Year 11 on the day of the Prom can attend.

The dress code for the Prom is black tie and ball gowns. There are normally some variations on a theme, but students are expected to be smartly dressed in accordance with the expectations of this type of event.

### **Tickets and payment**

Tickets for the prom can be purchased through ParentPay and will be available immediately. Following my recent letter asking about the affordability of the prom, we have decided to keep the price in line with last years' ticket. The cost of the ticket will be £50.00, this includes entry to the prom, entertainment, food and drinks.

Attendance at the Prom is optional but neither I, nor the Prom committee, want anybody to miss out because of cost. A number of parents indicated that the full price of the prom ticket would not be affordable and if you are unable to meet the cost of a ticket at this time, please do get in touch so that we can discuss options available to you. If there are exceptional cases of hardship the school will try to support costs through its own budget and will look at cases on an individual basis. If you are unable to contribute the full cost, you are invited to contact me in confidence to discuss further.

Payment of £50 must be made by Friday 28 April 2024 and this can be paid in two instalments if you wish; £25 by 31 March, followed by the second instalment of £25 by 28 April. Parents/Carers should pay for the event using ParentPay, at [www.parentpay.com](http://www.parentpay.com) using their unique login and password. Please note that payment for the Prom through ParentPay acts as parental permission and therefore no reply slip is necessary. If you would prefer to pay by cash, you may do so at your local Paypoint retailer using a barcoded letter. Please request this letter from the finance department (tel: 01403 787223 or email [trips@theweald.org.uk](mailto:trips@theweald.org.uk)).

Please note payments are non-refundable as the school makes a financial commitment to the suppliers. Should you secure a place for your child and subsequently decide to cancel we will not be able to offer you a refund, as we have already committed to the suppliers. However, if your child is unable to attend due to ill health, a medical certificate to cover the date involved from GP/hospital will be required, in order that a claim can be made through the school insurance.

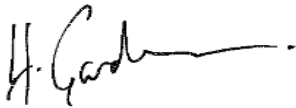
Without this evidence we will be unable to make any refund.

### **Terms & conditions and signing out**

Participation in the Prom has always been subject to a good attitude to learning, attendance and respectful behaviour towards others. Students who commit a serious breach of our standards or who fail to meet expectations routinely may not be allowed to attend the Prom. Over the next couple of weeks, I will be consulting with staff and drawing up a list of students who may have their invitation to the Prom under review. A letter will be sent home to these students stating why their place is being considered and what targets they must meet if they are to participate in this celebration. The final decision about their participation will be taken in May. However, it should be noted that we reserve the right to rescind a place on the Prom up to and including Friday 28 June 2024. This decision would only be taken in exceptional circumstances normally for a one off serious event involving a student.

Signing out will take place on Wednesday 26 June at School between 9.10 am and 11.00 am. This is compulsory and students must complete this process in order to attend the Prom. They will be issued with their Prom ticket at this signing out event, collecting it from a designated table in the School Hall.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'H. Gardner', with a long horizontal flourish extending to the right.

Mrs H Gardner  
**Head of Year 11**