

31 January 2025

Dear Parent/Carer,

Election of Parent Governors at The Weald School

Every maintained school in England has a Governing Body responsible to the local community for running the school. There are currently 2 vacancies for parent governors at The Weald. The term of office will be four years.

If you are interested in standing for election as one of the parent governors of the school, please complete the enclosed nomination form, ensuring that you obtain the signature of two parents/legal guardians who support your nomination. Please return your completed nomination form to clerk@theweald.org.uk or alternatively hand a paper copy to reception to place in the nomination box marked for the attention of Malcolm Robinson, Clerk to the Governors. The deadline for nominations is 3.00pm on Friday 14 February 2025. You must also include a brief election statement.

If 3 or more nominations are received, I shall send all parents/carers voting papers, which will include the candidates' election statements.

In the event of a ballot, I have arranged for votes to be counted at 3.00pm on Friday 28 March 2025 or at a time mutually agreed with all candidates, and each candidate or their authorised representative may attend the count. I shall arrange for all parents/carers to be notified of the result.

I have enclosed an extract from the regulations concerning the qualifications and disqualification connected with the office of governor, which should be read by any person wishing to apply for the role. If you have any queries about them or about the procedure, I shall be pleased to answer them.

Applications are encouraged from ethnic minority candidates and from a broad range of protected characteristics, as these groups are under-represented on the school's governing body.

All elected parent governors are required to complete an enhanced disclosure and barring service check within 21 days of their election.

Please contact the school if you require a hard copy of the nomination form.

Yours faithfully,



**Mrs S Edwards
Headteacher**

Appendix 1 -

Qualification and Disqualification from serving as a school governor:

- I am aged 18 or over at the date of this election or appointment;
- I am not a registered pupil at the same school;
- I do not already hold a governorship of the same school;
- I am not subject to a disqualification order under the Criminal Justice and Court Services Act 2000;
- I am not subject to a direction of the Secretary of State under Section 128 of the Education and Skills Act 2008;
- I am not the subject of a bankruptcy restrictions order or an interim order, debt relief restrictions order, an interim debt relief restrictions order or their estate has been sequestrated and the sequestration has not been discharged, annulled reduced;
- I am not subject to a disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986, a disqualification order under Part 2 of the Companies (Northern Ireland) Order 1989, a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002, or an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order);
- I have not been removed from the office of charity trustee or trustee for a charity by the Charity Commission or Commissioners or High Court on grounds of a misconduct or mismanagement, or under section 34 of the Charities and Trustee Investment (Scotland) Act 2005 from being concerned in the management or control of any body;
- I am not included in the list of teachers or workers considered by the Secretary of State as unsuitable to work with children or young people;
- I am not barred from any regulated activity relating to children;
- I am not disqualified from working with children or from registering for childminding or providing day care;
- I am not disqualified from being an independent school proprietor, teacher or employee by the Secretary of State;
- I have not been sentenced to three months or more in prison (without the option of a fine) in the five years before becoming a governor or since becoming a governor;
- I have not received a prison sentence of two years or more in the 20 years before becoming a governor;
- I have not at any time received a prison sentence of five years or more;
- I have not been fined for causing a nuisance or disturbance on school premises during the five years prior to or since appointment or election as a governor.

POLICE ACT 1997 (Part V) - CRIMINAL RECORDS CHECKS

During a period of office, a school governor will be asked to complete a Disclosure Application to enable a check to be carried out by the Disclosure and Barring Service (DBS). Failure to comply with this request or an unsatisfactory result from the check will mean the immediate termination of an appointment as a school governor.

ABSENCE FROM MEETINGS

A governor who, without the consent of the governing body, has failed to attend full Governing Body meetings for a continuous period of six months (from the date of the first meeting missed), shall be disqualified. The person may not be nominated or appointed as a governor of the same category to that school for twelve months immediately following the disqualification.