

2 February 2024

Dear Year 13 students and Parents/Carers,

The Weald Sixth Form Graduation

The time is fast approaching when our Year 13 students will complete their studies at The Weald and will venture out into the next exciting phase of their lives. As is tradition, to mark this occasion we will be holding our annual Year 13 Graduation on **Friday 28 June 2024**, and this year our prefect team have selected Selden Barns, Patching BN13 3UL as the venue. Tickets will include:

- A welcome drink
- Hot food
- A photographer
- Music provided by a DJ

Students should arrive at the venue at 6.30pm and the event will finish at 10.30pm. Please note that students need to arrange their own transport both to the venue and home again afterwards. If this transport involves your child being collected, please note that they must be collected by 10.30pm at the latest.

Conduct

We always have the highest expectations around conduct and behaviour at this event, and it is important that these are adhered to. While we are excited to be able to arrange this event, I must make you aware of the following: -

- Students will not be permitted to attend the event if they are deemed to be under the influence of alcohol or drugs
- Any students found to be in possession of drinks not bought at the venue will have these removed from them and they will be disposed of
- Students will only be able to purchase alcoholic drinks if they can provide proof of age with a photo ID card or passport
- Parents will be contacted and asked to collect any student whose behaviour at the event does not meet the high standards expected of a Weald student.
- Individual students will be liable for the full cost of any damages

Contact details

Once a deposit has been paid, we will ask you for the following contact details:

- i) Name and contact number of someone who will be available for the duration of the event to collect your child if necessary (see above).
- ii) Name and contact number of the person who will be collecting your child at 10.30pm, where this is different to the above contact.

To help keep our records up to date, please inform us of any changes to your child's personal or medical information. This can be updated by emailing sixthformoffice@theweald.org.uk.

Tickets

If you would like to attend this special evening we need your initial non-refundable deposit of £20 by **Monday 19 February**. This will allow you to spread the cost of the ticket and will enable us to set the final ticket price which we estimate to be £70 - £75. The final cost of the tickets will be communicated by **Monday 4 March** and the balance of the ticket price will be due by **Friday 19 April**. Parents/carers should pay for the ticket using ParentPay, at www.parentpay.com using their unique login and password. Please note that payment for the ticket through ParentPay acts as parental permission and therefore no reply slip is necessary. If you would prefer to pay by cash, please email finance@theweald.org.uk for a barcoded letter.

Terms and conditions

Please note that payments are non-refundable as the school makes a financial commitment based on the number of places we book. Should you secure a place for your child and subsequently decide to cancel, you may be liable to pay any outstanding balance in full, which we have already committed to the operators. However, if your child is unable to attend due to ill health, a medical certificate to cover the date/dates involved from GP/hospital will be required, in order that a claim can be made through the school insurance. Without this evidence we will be unable to make any refund. All transaction charges are non-refundable in any circumstance.

This is an evening organised by students for students and we hope the whole year group will want to come and join us to celebrate our time together at The Weald. We are very proud of all our students and all that they have achieved and we look forward to sharing memories of their time at The Weald and looking ahead to the next exciting phase of their lives.

Should you have any questions, please contact me directly.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'T Day', with a large, stylized flourish at the end.

Ms T Day
Assistant Headteacher / Head of Sixth Form