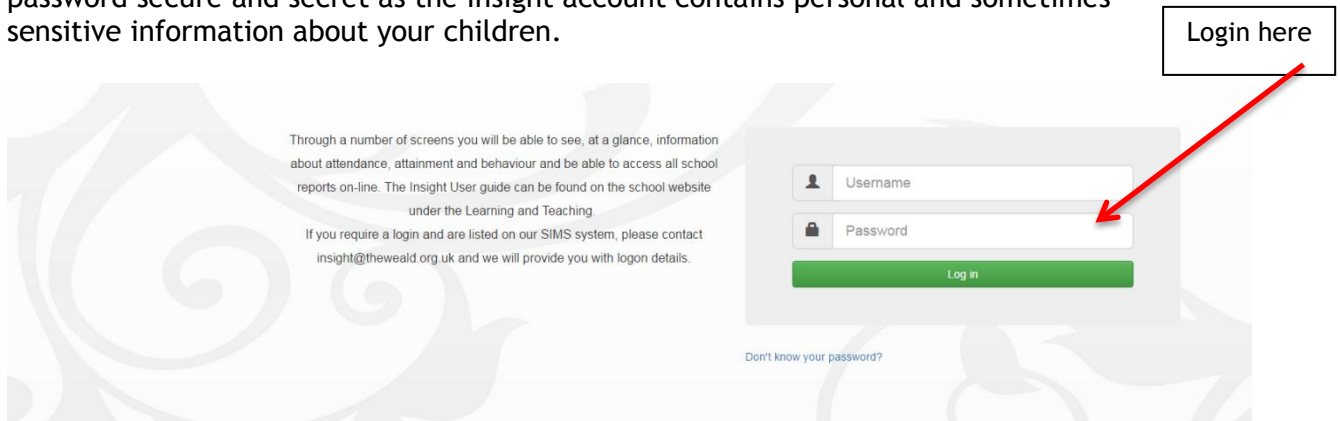




Insight Parent Portal Guidance for Parents

Insight Parent Portal Guidance for Parents

Go to <https://insight.theweald.org.uk> and enter the username and password supplied to you. You will be prompted to create your own password at first login. Please keep this password secure and secret as the Insight account contains personal and sometimes sensitive information about your children.



If you have more than one student at the school use the drop down arrow to select the other child(ren)

Today's attendance

| Time | Subject | Teacher | Room | Status |
|-------------|------------|---------------|--------|--------|
| 08:45-09:55 | LKEL | | in D1 | ✓ |
| 09:10-10:00 | English | Miss J. Rigby | in A50 | |
| 10:00-10:50 | English | Miss J. Rigby | in A50 | |
| 11:10-12:00 | Mathematic | Mr J. Kinrade | in B19 | |
| 12:00-12:50 | Computing | Mr K. Kenth | in G13 | |
| 12:55-13:00 | LKEL | | in D1 | ✓ |
| 13:25-14:15 | History | Mr J. Rodgers | in C15 | |
| 14:15-15:05 | Science | Miss D. Lewis | in L12 | |

Recent behaviours

| Date | Behaviour | Subject | Count |
|------------|---------------------------|-----------|-------|
| 10/10/2016 | Low Level Disruption | Computing | 1 |
| 05/10/2016 | Enthusiasm and engagement | HP | 1 |
| 05/10/2016 | Lack of homework | English | 1 |

Attendance this term

% Attendance

Week beginning

Cumulative attendance

% Attendance

Week beginning

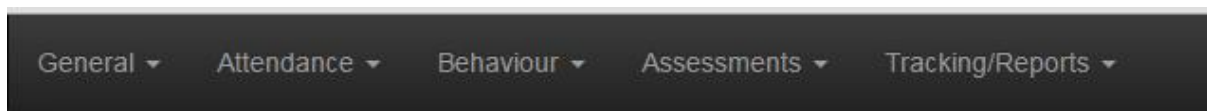
Snapshot of achievements and attitude to learning



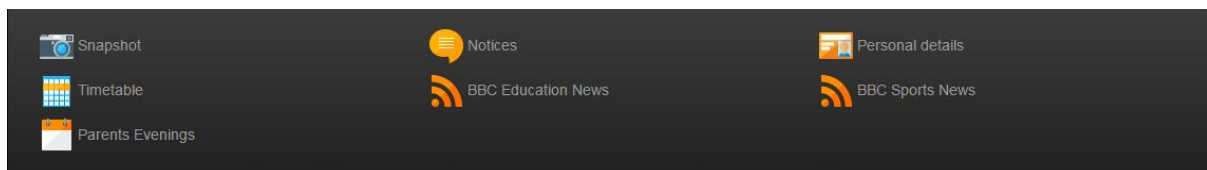
| House Points | |
|--------------|--------|
| Today: | 0pts |
| This week: | 0pts |
| This term: | 4pts |
| This year: | 4pts |
| Overall: | 155pts |

| Behaviour and Attitude to Learning | |
|------------------------------------|-------|
| Today: | 1pt |
| This week: | 1pt |
| This term: | 9pts |
| This year: | 9pts |
| Overall: | 58pts |

The drop down menus across the top allow you to access more information by clicking on the drop down arrows



Under the **General** tab you can expand each of the dropdown arrows which are explained below:



Personal Details

This page allows you to update the contact details that the school holds for you. Please make sure that we have the correct telephone numbers, postal and email addresses. If you need to update any details, please click on the links to let us know. All updates are passed on to our admin staff who will make the relevant changes.

Notices

This panel provides a reminder a key dates from the school calendar.

Timetable

The timetable page shows the current week. Use the 'Earlier' and 'Later' arrows to show the week ahead and previous weeks.







Parents Evenings

Under this link any Parents Evenings that are open for booking. All available time slots with the relevant are on the right-hand side.

To make an appointment simply click on the time slot you want for that teacher and the left-hand column will automatically populate. If a time slot is not available it is because it is already booked. You can remove the booking by clicking the 'remove' button which is on the right of the booking. If you wish to re-book repeat the process above.

Download

You can download your bookings to enable you to print by clicking the button

| | | |
|-------|--|---|
| 15:30 |  Miss E McKenna <i>English</i> | 15:30 15:35 15:40 15:45 15:50 15:55 16:00 16:05 16:10 16:15 16:20 16:25 16:30 16:35 16:40 16:45 16:50 16:55 17:00 17:05 17:10 17:15 17:20 17:25 17:30 17:35 17:40 17:45 17:50 17:55 18:00 18:05 18:10 18:15 18:20 18:25 18:30 18:35 18:40 18:45 18:50 18:55 |
| 15:35 | | |
| 15:40 |  Miss K Ashcroft <i>Games</i> | 15:30 15:35 15:40 15:45 15:50 15:55 16:00 16:05 16:10 16:15 16:20 16:25 16:30 16:35 16:40 16:45 16:50 16:55 17:00 17:05 17:10 17:15 17:20 17:25 17:30 17:35 17:40 17:45 17:50 17:55 18:00 18:05 18:10 18:15 18:20 18:25 18:30 18:35 18:40 18:45 18:50 18:55 |
| 15:45 | | |
| 15:50 |  Mr A Mowforth <i>Mathematic</i> | 15:30 15:35 15:40 15:45 15:50 15:55 16:00 16:05 16:10 16:15 16:20 16:25 16:30 16:35 16:40 16:45 16:50 16:55 17:00 17:05 17:10 17:15 17:20 17:25 17:30 17:35 17:40 17:45 17:50 17:55 18:00 18:05 18:10 18:15 18:20 18:25 18:30 18:35 18:40 18:45 18:50 18:55 |
| 15:55 | | |
| 16:00 |  Mr J Rodgers <i>History</i> | 15:30 15:35 15:40 15:45 15:50 15:55 16:00 16:05 16:10 16:15 16:20 16:25 16:30 16:35 16:40 16:45 16:50 16:55 17:00 17:05 17:10 17:15 17:20 17:25 17:30 17:35 17:40 17:45 17:50 17:55 18:00 18:05 18:10 18:15 18:20 18:25 18:30 18:35 18:40 18:45 18:50 18:55 |
| 16:05 | | |
| 16:10 |  Mr K Kenth <i>Info Techn; Computing</i> | 15:30 15:35 15:40 15:45 15:50 15:55 16:00 16:05 16:10 16:15 16:20 16:25 16:30 16:35 16:40 16:45 16:50 16:55 17:00 17:05 17:10 17:15 17:20 17:25 17:30 17:35 17:40 17:45 17:50 17:55 18:00 18:05 18:10 18:15 18:20 18:25 18:30 18:35 18:40 18:45 18:50 18:55 |
| 16:15 | | |
| 16:20 |  Mr M Fry <i>Business S</i> | 15:30 15:35 15:40 15:45 15:50 15:55 16:00 16:05 16:10 16:15 16:20 16:25 16:30 16:35 16:40 16:45 16:50 16:55 17:00 17:05 17:10 17:15 17:20 17:25 17:30 17:35 17:40 17:45 17:50 17:55 18:00 18:05 18:10 18:15 18:20 18:25 18:30 18:35 18:40 18:45 18:50 18:55 |
| 16:25 | | |

Under the Attendance tab



Attendance Summary



Report absences

Clicking on the **Attendance** tab gives you access to detailed analysis of your child's attendance at school to date. Please note in the Sixth Form we only register in the morning slot and therefore attendance figures in this area will not be representative of full time attendance in college.

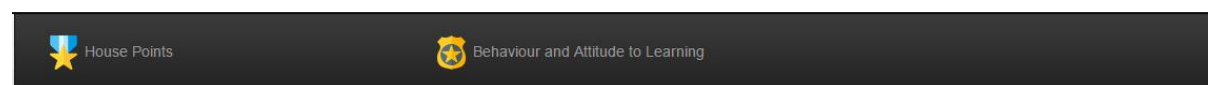
Under the Attendance dropdown menu select **Attendance Summary**. This gives a week-by-week record of attendance along with a weekly percentage.

The **Report absences** service can be used to provide a reason for an absence in the past (“Historical Absence”, which includes “today”), or to give the school notice of “planned absence” in the future. If your child is unwell, please notify the school using this function, if possible before 9:00am. All information entered in this page is sent securely to our attendance officer in school who will record the reasons provided.

Please note that it is not possible to request holiday absence through Insight. High attendance is a key factor in academic success. If at all possible, all students should aim for 100% attendance. We monitor attendance carefully and will follow up students whose attendance falls below acceptable levels.



Behaviour

The behaviour tab provides details of school rewards and sanctions issued:



- House points: gives a detailed list of house points and praise given
- Behaviour and Attitude to Learning: a list of behaviour points where the student has failed to meet school standards

Tracking/Reports

This tab allows access to all recent reports from the school. Click on any report shown and you can print by clicking this icon  or download using this icon 

Help

If you need help then please contact insight@theweald.org.uk and your request will be passed to the most appropriate person.