

15th February 2019

Dear Parents/Carers and Sixth Form students,

RE: Student ID lanyards for all Sixth Form students

In order to ensure the safety and wellbeing of all our students we frequently review our procedures regarding the security of the school site. The time has now come where we need our Sixth Form students to wear lanyards with Student ID cards in at all times when they are in school. As Sixth Form students do not wear uniform it is not always easy to confirm whether or not a young person is a Weald student and therefore whether they should be on the school site. All Sixth Form students will be expected to wear their lanyards from Monday 25th February.

Staff in the school have been wearing lanyards routinely for some time now and many of you will be aware that this is normal practice in many workplaces, universities and colleges.

All sixth form students have already been issued with a student ID card which serves as photo ID in places like shops and cinemas. This is the card that will be used to identify students in school. Students will be provided with a lanyard specifically coloured for the year group they are in to be worn at all times in school.

If students forget to bring the lanyard and ID card into school they will not be able to attend lessons until they have been issued with a temporary ID card. In order to be issued with a temporary ID card we will require a deposit from students. This deposit will need to be one of the following - a mobile phone, a set of car keys, a bank card or £10 in cash - which will be held securely in the sixth form office until the temporary ID card and lanyard is returned as the student leaves the school site. Any students who are unable or unwilling to provide such a deposit will not be able to remain on the school site and will be sent home to get their own lanyard and ID card.

Temporary ID cards and lanyards will only be issued from the Sixth Form office and not from the Main School reception. Sixth Form students arriving at school without their ID will not be allowed to walk through the site and so should come in via the Sixth Form entrance to be issued with a temporary ID.

We have surveyed a wide range of students in preparation for this change and I'm pleased that all the students we have spoken to completely accept and understand the need for us to do this.

Thank you for your support.

Yours faithfully,



Tom Backshall
Head of Sixth Form/Director of Learning Key Stage 5