

Code of Conduct for Trips

1. Code of conduct for school trips

Behaviour expectations

As you know, we have the highest expectations of our students for their behaviour and conduct and they rarely let us down.

The rules that you are asked to abide by on school trips are designed for your safety and well-being and those around you. These rules therefore are not an option, but essential at all times.

Failure to keep to these rules may well result in you being sent home from the trip at your expense, exclusion from any further trips and will be dealt with most severely on our return to school.

I agree to the following code of conduct:

- To follow all instructions without question.
- To show consideration and respect for all adults and group members on the trip.
- To register in person at the agreed meeting times and points, with the correct documentation if appropriate.
- To pay for any wilful or malicious damage done by myself or within a group.
- To take responsibility for my own actions and ensure I am not part of a group who are behaving in an inappropriate manner.
- To wear my seatbelt at all times when travelling on the coach.
- Not to leave any litter on the coach and dispose of all litter in appropriate bin provisions.
- Not in any way to attempt to distract the driver whilst travelling on the coach.
- Never go out alone. Minimum of 3 people. You must always get permission from staff before going out and time to do this might be restricted.
- Do not give your personal details (e.g. phone number or address) or the details of our venue to strangers.
- Try to be pleasant, happy, smiley and polite, especially with venue staff and other guests.
- Refrain from using foul language.

You will be expected to:

- Inform staff of any relevant medical conditions or injuries
- Wear appropriate clothing
- Take responsibility for your own possessions
- Keep all facilities clean, tidy and undamaged
- Abide by all host facility rules and regulations
- Be aware of all emergency procedures and In the event of an emergency, follow emergency procedure instructions
- Inform a member of staff of any hazards and report any damaged or unsafe equipment
- Return all borrowed equipment in the same condition in which you received it
- Refrain from the purchase, possession and consumption of alcohol and tobacco
- Understand that the possession and use of non-prescribed drugs and/or illegal substances is strictly forbidden

CUSTOMS REGULATIONS

It is vital that both parents/guardians and students are aware of Custom Regulations before your daughter/son goes on a visit abroad.

Children on school trips are often tempted to buy toys and souvenirs, which they may not have seen in the United Kingdom. Some of these items may not be brought through Customs.

The following items may not be purchased or carried on your person:-

- BB guns and pellets
- Laser pens
- Explosive caps
- Fireworks of any kind (including firecrackers)
- Imitation firearms (toy guns, any toy in the shape of a gun - including key rings, etc.)
- Any 'flick-like' object, which may be perceived as being a knife
- Knives of any kind
- Alcohol of any kind
- Cigarettes and tobacco
- Lighters

Students carrying any of the above items, or any other items deemed to be dangerous by members of staff, will have to turn over these goods to Customs and will not be allowed to keep them under ANY circumstances and will be sanctioned accordingly.

General Consent for Trips

I agree that my son/daughter may take part in off-site educational trips and residential whilst a student at The Weald School

I agree that medical and dental treatment may be given to my son or daughter if necessary, including the administration of a general anaesthetic and to surgical operations in the case of an emergency, in accordance with the recommendation of a qualified medical practitioner.

I have read through the information contained in this letter with my child and discussed the importance of the rules outlined. I agree that in very serious breaches of discipline that would put my child or other children at risk, that I will make suitable arrangements to have my child brought home at my own expense.

I understand the importance of the above rules and am clear that failure to abide by them will result in serious consequences either during the trip or upon their return to school. In very serious breaches of discipline, parents may be asked to collect their child for their child's own safety and the safety of others. We cannot allow staff to do this as we would not then be covered on staff student ratio.

To show you have read, understood and agree with this policy, please tick the box found on the General Consent Form that is included in this pack.