

# ADDING PARENTAL EMAIL ON THE HOMEWORK WEBSITE

You can get to the homework website on this link: - <http://homework.theweald.org.uk>

Once you are on the homework site, you will have the page below in front of you. Click on the “Your Account” button in the top right hand corner to login.

The Weald community school and sixth form

Week A

Home Homework Your Account

Welcome to the Weald School Homework Site - use the links to find homework that has been set by your teacher. If you are stuck please remember to ask for help. All your teachers are available via e-mail but you may need to go and speak to them to ask for a further explanation. Please do this well in advance of the due date so you leave yourself enough time to complete the work.

Students can now use a school computer from home! To access this feature please log into [vpn.theweald.org.uk](http://vpn.theweald.org.uk). If you are having problems, please try installing Java from [here](#).

On this page you will also find the links to the office compatibility packs and open office. The Office compatibility packs mean if you are running Office 2003 you can still open Office 2007 and 2010 files. Open Office is free open source software where you can produce spread sheets, presentations and word processing documents.

If you have any problems with the site, please email [support@homeworktracker.co.uk](mailto:support@homeworktracker.co.uk).

Search for Homework (Show all Homework)

Find all homework where: Subject is equal to Art Search for Subject

You will then need to login using your child’s username and password that they use to log into the school computers.

Once you have logged in successfully, click on the “Preferences” button on the left hand side.

The Weald community school and sixth form

USERNAME

PASSWORD

Login

Dashboard

Timetable

Calendar

Preferences

You will then have a screen that will look like the one on the right hand side.

PREFERENCES

Timetable Configuration

Fullname: [REDACTED]

Lessons on a Week A Monday

Period 1: Economics - 13D/Ec1

Period 2: Economics - 13D/Ec1

Period 3: No Lesson

Period 4: No Lesson

Period 5: Design Technology - 13C/Dt1

Period 6: ICT - 13E/It1

Dashboard Preferences

Display homework in 'Upcoming Deadlines' after they have been marked as complete?

Yes, show completed homework.

No, hide completed homework (deadlines will still be accessible from your calendar).

Email Configuration

Would you like to receive email notifications when assignments are set?

Yes, please send me emails.

No, I would not like to receive emails.

What email account would you like to receive notifications?

Both my personal and school email.

My school email only.

My personal email only.

School Email

Personal Email

Would you like to send notifications to your parents?

Yes, send emails to the following addresses.

No, do not send extra emails.

Parental Emails Add more Email Addresses

Save

School email should be filled in with your child’s school email address.

Make sure “Both my personal and school email” option is turned on to show the two boxes.

The personal email is filled in by the student.

To add a parental email, click the option “Yes, send to the following addresses”.

This will give you the option to enter a parental email and if you wish to have more than one click on the plus to the right of the email box.